

**From:** [SLFRF@treasury.gov](mailto:SLFRF@treasury.gov) <[slfrf@treasury.gov](mailto:slfrf@treasury.gov)>  
**Subject:** SLFRF Second Tranche Payment Guidance

April 21, 2022

Dear Coronavirus Local Fiscal Recovery Fund Recipient,

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program. The program has provided funds to state, territorial, local, and tribal governments to support their response to and recovery from the COVID-19 pandemic.

Section 603 of the American Rescue Plan Act provides payments to eligible local governments in two tranches, **with the second tranche being paid no earlier than twelve months after the first payment**. Consistent with this requirement, Treasury expects to provide second tranche payments to eligible local governments approximately twelve months after their first tranche payment. In the coming weeks, Treasury will open the [Treasury Submission Portal](#) in a phased approach, allowing recipients to access the Portal 30 days prior to their second tranche payment date. Recipients will receive notification to enter the Treasury Portal by email, and therefore, should ensure that the assigned point of contact is still available to receive future communications. The point of contact is the individual designated in the Portal during the first tranche submission who will receive email notifications on the submission status, including any issues found during the verification, and communications regarding payments. Once the notification is received, recipients will be able to update their entity information, to include banking information, in the Treasury Portal. Recipients should not enter the Portal prior to receiving direct notification with instructions from Treasury.

In preparation for the second tranche payment, recipients should ensure their [SAM.gov](#) entity registration is still active. All recipients are required to have an active System for Award Management (SAM.gov) registration to receive their second tranche payment. Instructions on how to renew entity registrations can be found on the Federal Service Desk website here: [How do I update an existing entity registration in SAM.gov?](#) Please be reminded there is no fee to register or maintain your registration.

Additionally, the individual entering the Portal for the second tranche submission, also known as the 'submitter,' will be the same individual registered with ID.me who submitted for the first tranche allocation. If that individual is no longer with your entity and/or your entity would like to designate a new submitter, the current authorized representative (the one listed on the first tranche submission) should email [COVIDReliefITSupport@treasury.gov](mailto:COVIDReliefITSupport@treasury.gov) with the subject "Entity Name - Update to Designated Individuals." The email should include the role that needs to be updated along with the full name, title, email and phone number of the new person designated. Newly designated submitters should ensure they have an active ID.me account to expedite the process of realigning the submission to their account. If the current authorized representative is not available, please explain the circumstance in the email.

Treasury looks forward to working with you to ensure the continued success of the program. If you have questions about the Treasury Submission Portal or for technical support, please email

[covidreliefitsupport@treasury.gov](mailto:covidreliefitsupport@treasury.gov). If you have general questions about the Coronavirus State and Local Fiscal Recovery Funds please email [SLFRF@treasury.gov](mailto:SLFRF@treasury.gov) or call 844-529-9527.

Office of Recovery Programs  
U.S. Department of the Treasury